

Town Board Regular Meeting
March 3, 2020 – 7:00 PM
502 Southtown Circle, Rolesville, NC 27571

AGENDA

A. CALL TO ORDER

1. Pledge of Allegiance
2. Invocation – Reverend Michael L. Eley, Sr.
3. Review of Agenda by the Board and Addition/Changes of Items of New Business to the Agenda for Consideration.
4. Board Liaison Reports
 - Mayor Pro Tem Medley – Planning Board
 - Commissioner Sutton – Economic Development
 - Commissioner Vilga – Parks & Recreation Advisory Board
 - Commissioner Wilson – Public Safety
5. Chamber of Commerce Report
6. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda items) are requested to sign upon the form provided on the podium in the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.

B. CONSENT AGENDA

1. Minutes of the February 4, 2020 Regular Town Board Meeting. – R. Peyton
2. Minutes of the February 8, 2020 Town Board Strategic Planning Workshop – R. Peyton
3. Minutes of the February 18, 2020 Town Board Work Session – R. Peyton
4. Budget Amendment – Street Resurfacing, Community School Park Fencing
5. Budget Amendment – Network Infrastructure Replacements
6. Call for Public Hearings: A-Master Team Special Use Permit, Rolesville CrossFit Site Plan Review, MA20-02: C4 Investments, LLC Zoning Map Amendment Request.

C. BOARD ACTION

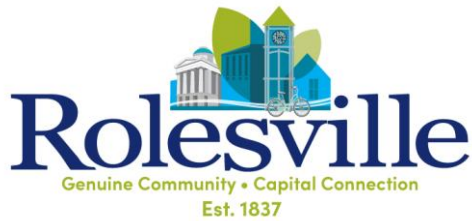
1. Public Hearing: A20-01 – Chandler’s Ridge Annexation.
 - Presentation by Staff – D. Johnson / Holding of Public Hearing
 - Board Potential Consideration of Ordinance 2020-O-02
2. Public Hearing: Bond Issuance – Thales Academy.
 - Presentation by Thales Academy Attorney / Holding of Public Hearing
 - Board Consideration of Resolution
3. Review of Draft Farm Master Plan – McAdams
4. Progress Review of Strategic Plan
 - Presentation by Rick Rocchetti, UNC School of Government Organizational Development Consultant
 - Board Consideration for Modification/Adoption

D. COMMUNICATIONS

1. Communication from Town Attorney
2. Communications from Town Staff
3. Communication from Town Manager
 - Timing of Action on Land Use Items Following Public Hearings
 - CityVision 2020 Attendance
4. Communication from Town Board

E. ADJOURN TO CLOSED SESSION PURSUANT TO N.C.G.S. 143-318.11(a)(4) TO DISCUSS MATTERS PERTAINING TO ECONOMIC DEVELOPMENT

The Town of Rolesville will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (919) 556-3506 by noon on the Thursday prior to the meeting to make arrangements.



Town Board Regular Meeting
February 4, 2020 – 7:00 PM
502 Southtown Circle, Rolesville, NC 27571

MINUTES

A. CALL TO ORDER

1. Roll Call – Present:

Mayor Ronnie Currin
Commissioner Jacky Wilson
Commissioner Paul Vilga

Mayor Pro Tem Michelle Medley
Commissioner Sheilah Sutton
Commissioner April Sneed

Also Present:

Town Manager Kelly Arnold
Finance Director Amy Stevens
Town Attorney Dave Neill
Town Clerk Robin Peyton

Police Chief Orlando Soto
Planning Director Danny Johnson
Parks & Recreation Director J.G. Ferguson
Econ. Development Director Mical McFarland

2. Invocation – Dr. Randy Bridges

3. Pledge of Allegiance

Mayor Currin led the Pledge of Allegiance.

4. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration.

Moved by Commissioner Sutton to approve the agenda as presented; seconded by Mayor Pro Tem Medley The motion carried by unanimous vote.

5. Board Liaison Reports

- Mayor Pro Tem Medley – Planning Board:
 - The Planning Board did not meet due to the lack of a quorum.
 - More information will be shared following the next monthly meeting.
- Town Board Member Sutton – Economic Development
 - Has engaged with Economic Development Director Mical McFarland as well as with Chamber Executive Director Rachel Morris.
 - Working on a stakeholder's meeting which will be held after the grant public comments meeting.
 - More is to come on the state of economic development in Rolesville.
 - REDAC is to be renamed.
 - More local business engagement in partnership with the Chamber and additional business after hours are being proposed.

- Town Board Member Vilga – Parks & Recreation Advisory Board (PARAB)
 - Met with the PARAB on the 22nd.
 - The board elected a new Vice Chair and Secretary.
 - Discussion was held on signage and the renaming of the community school park.
 - The Farm Master Plan done by McAdams was discussed and it will be presented to the Town Board in March.
 - The fencing and curb update for the community school park is projected to be completed March.
 - Will be working on 2020 advisory board goals facilitated by a consultant.
 - Parks & Rec. Director J. G. Ferguson gave an update on programming.
 - OSAG provided a committee report.
 - Staff has been requested to look in to a potential greenway comprehensive plan.
- Town Board Member Wilson – Public Safety
 - The Public Safety Committee will meet on February 20th after which more information will be provided.

6. Chamber of Commerce Report

- Chamber Executive Director Rachel Morris brought a representation of the current Youth Leadership Rolesville class and each member introduced themselves. The students were present as a continuation of “Government Day”.
- March 26th annual dinner will include a *State the Chamber*.

7. Public Invited to be Heard

Mayor Currin opened the meeting up for public comment to which there were no participants.

B. CONSENT CALENDAR

1. Minutes of the January 7, 2020 Regular Town Board Meeting. – R. Peyton
2. Minutes of the January 21, 2020 Town Board Work Session – R. Peyton
3. Board of Adjustment Appointments – R. Peyton
4. East Wake Television Interlocal Government Agreement – K. Arnold
5. Town Board Authorization to Allow Alcohol on Town-Owned Property for Spring Concert Series and 4th of July Events – J. G. Ferguson
6. Garden Club Memorandum of Understanding (MOU) Update – J. G. Ferguson
7. Call for Public Hearing: Case A20-01 – Chandler’s Ridge Annexation – D. Johnson/R. Peyton

Moved by Commissioner Wilson to approve the consent calendar as presented; seconded by Commissioner Vilga. Motion carried by unanimous consent.

C. BOARD ACTION

1. Public Hearing Case: (Legislative) UDO TA19-08 – Text Amendment to the Unified Development Ordinance (UDO)

Mayor Currin opened the public hearing on Case UDO TA19-08 at 7:22 PM

- Presentation by Staff – D. Johnson
- Board Discussion
- Public wishing to speak in favor
NONE
- Public wishing to speak in opposition
NONE

There being no one remaining to speak, Mayor Currin closed the public hearing on Case UDO TA19-08 at 7:33 PM.

Moved by Commissioner Sutton to approve UDO Text Amendment 19-08, Amendment to Article 3: Development Review and Approval Procedures, Section 3.9.9, Protested Zoning Amendments and Article 7: Overlay District Standards, Section 7.3, Stream Protections Buffers and Resolution No. 2020-R-04, Town Board of Commissioners Statement of Consistency; seconded by Commissioner Wilson. Motion carried by unanimous vote.

2. Review of Census Process

- Presentation by Staff – M. McFarland
- Board Discussion

No action was required as this was an information session only.

D. COMMUNICATIONS

1. Communication from Town Attorney

Attorney Neill stated he would work with Planning Director Danny Johnson on training of the new Board of Adjustment members.

2. Communications from Town Staff

Parks & Recreation Director J. G. Ferguson provided the following report:

- Spring numbers are nearly complete and 750 participants are expected.
- 76 teams will participate in the Spring.
- Summer program registration just started and the department is already 25% full.
- Mother/Son dance is to be held and is sold out.
- Pre-bid meeting held for Town Hall renovations.
- Pre-bid meeting for resurfacing to be held next week.

3. Communication from Town Manager

Town Manager Kelly Arnold put forth a reminder that the board is to adjourn to an executive session following the meeting. No action is to be taken. Also, the rescheduled Strategic Planning meeting is set for Saturday at the Police Department.

4. Communication from Town Board

- E. ADJOURN TO CLOSED SESSION PURSUANT TO N.C.G.S. 143-318.11(a)(4) TO DISCUSS MATTERS OF ECONOMIC DEVELOPMENT AND N.C.G.S. 143-318.11(a)(3) TO CONSULT WITH AND PROVIDE INSTRUCTION TO THE TOWN ATTORNEY CONCERNING A POTENTIAL CLAIM

Moved by Commissioner Vilga to adjourn to closed session pursuant to N.C.G.S 143-318.11(a)(4) to discuss matters of economic development and NCGS 143-318.11(a)(3) to consult with and provide instruction to the Town Attorney concerning a potential claim; seconded by Commissioner Sutton. Motion carried by unanimous vote. Board closed session at 8:02 PM

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**TOWN OF ROLESVILLE
SPECIAL MEETING OF THE
TOWN BOARD**

February 8, 2020

MINUTES

PRESENT:	Ronnie Currin, Mayor	Michelle Young-Medley, Mayor Pro Tem
	Jacky Wilson, Commissioner	Sheilah Sutton, Commissioner
	Paul Vilga, Commissioner	April Sneed, Commissioner
	Kelly Arnold, Town Manager	Amy Stevens, Finance Officer
	Rick Rocchetti, School of Government	Ashley Ownbey, School of Government

CALL TO ORDER

Mayor Ronnie Currin called the meeting to order at 9:00 a.m.

STRATEGIC PLANNING WORKSHOP

Facilitator Rick Rocchetti reviewed the key terms used for the Strategic Plan. He led the group through a review of feedback from the community input sessions in January. Participants discussed common themes from other recently adopted community plans.

Rocchetti led the group in a discussion of the vision statement from the Town's branding effort, and the group agreed to base the new vision statement on this work. The group divided into smaller teams to discuss the major topics that build the framework for the plan and came to agreement on these topics. The group provided feedback on the staff's proposed mission statement and list of core values.

Working in two smaller teams, the group drafted more specific goals that they would like to see accomplished in the next two to three years. Rocchetti led a process of comparing and refining those goals. Town Manager Arnold reviewed the next steps in creating the plan. The next step involves asking staff to develop more specific work plan items for each of the identified goals. Staff expect to present a draft plan to the Town Board at the March 3, 2020 meeting.

ADJOURN

Meeting adjourned at 1:00 p.m.

Ronnie I. Currin, Mayor

ATTEST:

Robin E. Peyton, Town Clerk

[SEAL]



Board of Commissioners

Work Session

February 18, 2020

7:00 PM

MINUTES

This meeting is designed as a work session for board members to receive, review and discuss information prepared by staff. Only staff and board members are allowed to speak during this meeting, without express special permission. Citizens are reminded that there is an opportunity during the public comment period of regular board meetings occurring during the first Tuesday of each month for questions and concerns and citizens are welcome to contact the Mayor or board at other times by phone or email.

Item

Presenter

1. Proclamation: Appreciation to Wake Electric

Mayor Ronnie I. Currin

Mayor Currin acknowledged Don Bowman, Vice President of Engineering and Operations for Wake Electric who was present to receive the proclamation. The Mayor read the proclamation aloud and thanked Wake Electric for providing and installation an electric car charging station in the parking lot of Town Hall free of charge. Two parking spots are dedicated to the charging station and Mr. Bowman brought a Tesla used for testing by Wake Electric should anyone like a demonstration.

2. Pavement Condition Index Report

**J. G. Ferguson/
Withers-Ravenel**

Joe Turner, Project Manager and Jacob Smith, Staff Professional II were present from Withers-Ravenel to provide a report on the conditions of the paving throughout the town of Rolesville. Rolesville scored relatively high with a PCI average of 89.78. The areas requiring the most immediate attention are Granite Saddle Drive/Granite Creek Drive, Bowlings Drive, the Town Hall parking lot, and Waterstone Lane as well as its adjoining streets.

3. Review of Resurfacing Bids

K. Arnold/J. G. Ferguson

Parks & Recreation/Public Works Director J. G. Ferguson reported on the bids received earlier in the day from potential contractors to conduct resurfacing of roads identified as needing immediate attention during the pavement condition index conducted by Withers-Ravenel. Staff is to bring

back recommendations and accompanying budget amendment request in order to begin resurfacing those areas needing immediate attention.

4. Update on Town Hall Remodel

J. G. Ferguson

- Bids from potential contractors are to be opened on February 19th.
- The goal is to begin renovations March 2nd or as close thereafter as possible, with a 60-day completion projection.
- Mr. Ferguson showed pictures of holes in the roof above his office which contributed to several leaks in his office. The holes are from deterioration of the rubber jackets on the screws causing the screws to back out of the roof. Repairs to the roof are to be addressed in a separate bid.

5. Utility Customer Assistance Program Interlocal Agreement

A. Stevens

- All \$2,400 of the funds allocated when Rolesville initiated participation in the program remain.
- No one has requested assistance with payment of their utility bill and studies show Rolesville as having a low to no cut-off number.
- The board requested information on the number of customers who have received cut-off notices during the two years Rolesville has been active in the program.
- The board requested more communication with citizens regarding the availability of assistance.

6. Review of Amended Hours/Days of Construction Noise Ordinance K. Arnold

- Town Attorney Dave Neill proposed a review of the schedule of fines.
- In the interim, citizens are encouraged to contact the Rolesville Police Department for assistance with noise complaints.
- More communication with contractors, and in turn their subcontractors, to ensure awareness of the noise ordinance.

7. Adjourn



Memorandum

To: Mayor & Town Board
From: JG Ferguson, Parks & Recreation Director
Date: 2/25/2020
Re: Budget Amendment Agenda Item #B.4.

1. PCI – Additional funds needed to cover the cost of the Pavement Condition Index study.
2. Resurfacing - The resurfacing bids for Granite Saddle Drive and Bowling Drive will require a budget amendment to award the bids. We received seven (7) bids for this project, which also includes repairing the rear parking lot at Town Hall.

In the bid packet, there were two alternates for these projects due to the severity of Town Hall and Bowling Drive. Both of these projects will require one of the two alternates.

The first alternate was for “Full Depth Reclamation”. This procedure is where the old asphalt and base materials are pulverized, mixed with cement and water, and compacted to produce a strong, durable base for either an asphalt or concrete surface. This practice is not as common and does not have as many standards to follow and inspect.

The second alternate was for “Full Reconstruction”. This method is more commonly used and has more standards for inspections. This procedure involves removing the existing material and replacing it with stone base and then paving (typical road construction for NC and Rolesville).

Staff recommends going with the lowest bid of Daniels Inc. of Garner for Full Reconstruction. This is both the lowest base bid and lowest option of the two alternates. The additional \$110,000 in the budget amendment will allow these projects to be completed.

3. Rolesville Community School Park Fence – Wake County has sent the Town \$82,000 to assist with the replacement of the fencing on all fields at Rolesville Community School Park per their agreement. Staff is transferring \$58,000 from 11-620-30 to 11-620-81 to cover the difference in cost for the fence replacement.

Attachments: Recommendation letter from Engineer, Bid Tabulation



February 25, 2020

JG Ferguson
Town of Rolesville
502 Southtown Circle
Rolesville, NC 27571

RE: 2020 Rolesville Resurfacing Project
WR Project Number: 02190510.05
Bid Evaluation and Award Recommendation

Dear Mr. Ferguson:

Seven bids were received for the subject project on February 18, 2020. The purpose of this letter is to present our evaluation of the bids and make a recommendation for award. A summary of the bids was prepared using the unit prices provided on each bid form. The certified itemized bid summary is attached.

The bid form included 20 individual bid items, and a total of 7 bids were received and opened. Two alternates were identified for this project, one using Full Depth Reclamation and one using Full Reconstruction. Turner Asphalt was the low bidder for Full Depth Reclamation at \$239,593.00. Daniels Inc. of Garner was the low bidder for Full Reconstruction at \$235,054.85. Review of the bid submittal documentation revealed that the bid was complete, the extended prices were correctly computed, and all supporting documentation requested for the bid was provided. All contractors are prequalified with NCDOT.

Based on our review of the itemized bid summary and the supporting documentation provided, we recommend that the Town of Rolesville award the contract to Daniels Inc. of Garner using Full Reconstruction. We have recommended Full Reconstruction in part due to this alternate being the lowest overall bid as well as it being a more straight forward process than Full Depth Reclamation. There are more standards that the contractor can be held to while performing Full Reconstruction leading to less unknowns. Please let us know if you have any questions.

Sincerely,
WithersRavenel

Joseph Turner
CA Field Operations Manager

Attachments: Certified Itemized Bid Summary

2020 Rolesville Resurfacing Project

Itemized Bid Tab

2/20/2020

BID BY:				ENGINEERS ESTIMATE		TURNER ASPHALT INC.		DANIELS INC. OF GARNER		CAROLINA SUNROCK LLC		FRED SMITH COMPANY		RIFENBURG CONSTRUCTION INC.		NPS SOLUTIONS LLC		S.T. WOOTEEN CORP.	
Item No.	Description	Unit	Estimated Quantity	Unit Price	Estimated Cost	Unit Price	Estimated Cost	Unit Price	Estimated Cost	Unit Price	Estimated Cost	Unit Price	Estimated Cost	Unit Price	Estimated Cost	Unit Price	Estimated Cost	Unit Price	Estimated Cost
1	MOBILIZATION	LS	1	\$ 12,000.00	\$ 12,000.00	\$ 7,500.00	\$ 7,500.00	\$ 6,900.00	\$ 6,900.00	\$ 21,445.00	\$ 21,445.00	\$ 12,650.00	\$ 12,650.00	\$ 64,000.00	\$ 64,000.00	\$ 15,605.76	\$ 15,605.76	\$ 56,500.00	\$ 56,500.00
2	TRAFFIC CONTROL	LS	1	\$ 5,500.00	\$ 5,500.00	\$ 8,400.00	\$ 8,400.00	\$ 6,640.00	\$ 6,640.00	\$ 18,955.00	\$ 18,955.00	\$ 8,450.00	\$ 8,450.00	\$ 21,000.00	\$ 21,000.00	\$ 13,200.00	\$ 13,200.00	\$ 29,000.00	\$ 29,000.00
3	EXISTING ASPHALT REMOVAL (1.5-2.5 INCHES)	SY	6,130	\$ 4.00	\$ 24,520.00	\$ 3.50	\$ 21,455.00	\$ 2.50	\$ 15,325.00	\$ 3.15	\$ 19,309.50	\$ 4.23	\$ 25,929.90	\$ 5.00	\$ 30,650.00	\$ 3.09	\$ 18,941.70	\$ 2.50	\$ 15,325.00
4	PROOF ROLL	H	4.75	\$ 250.00	\$ 1,187.50	\$ 70.00	\$ 332.50	\$ 95.00	\$ 451.25	\$ 170.00	\$ 807.50	\$ 136.72	\$ 649.42	\$ 80.00	\$ 380.00	\$ 110.00	\$ 522.50	\$ 330.00	\$ 1,567.50
5	UNDERCUT & HAUL ALLOWANCE	CY	170	\$ 19.00	\$ 3,230.00	\$ 35.50	\$ 6,035.00	\$ 34.00	\$ 5,780.00	\$ 44.50	\$ 7,565.00	\$ 101.32	\$ 17,224.40	\$ 34.00	\$ 5,780.00	\$ 195.00	\$ 33,150.00	\$ 122.94	\$ 20,899.80
6	ASPHALT CONCRETE SURFACE COURSE (3" OF S9.5B)	TN	1,015	\$ 120.00	\$ 121,800.00	\$ 102.00	\$ 103,530.00	\$ 104.00	\$ 105,560.00	\$ 95.00	\$ 96,425.00	\$ 101.71	\$ 103,235.65	\$ 120.00	\$ 121,800.00	\$ 127.00	\$ 128,905.00	\$ 153.62	\$ 155,924.30
7	ASPHALT CONCRETE BASE COURSE (4" OF B25.0B) (UNDERCUT PATCHING)	TN	212	\$ 110.00	\$ 23,320.00	\$ 102.00	\$ 21,624.00	\$ 102.00	\$ 21,624.00	\$ 146.00	\$ 30,952.00	\$ 125.12	\$ 26,525.44	\$ 140.00	\$ 29,680.00	\$ 98.00	\$ 20,776.00	\$ 165.71	\$ 35,130.52
8	GEOGRID ALLOWANCE	SY	720	\$ 8.00	\$ 5,760.00	\$ 1.50	\$ 1,080.00	\$ 5.00	\$ 3,600.00	\$ 2.50	\$ 1,800.00	\$ 2.50	\$ 1,800.00	\$ 2.00	\$ 1,440.00	\$ 7.25	\$ 5,220.00	\$ 10.00	\$ 7,200.00
9	MATERIAL HAUL (DEPTH TO REACH APPROPRIATE GRADE)	CY	140	\$ 19.00	\$ 2,660.00	\$ 6.80	\$ 952.00	\$ 30.00	\$ 4,200.00	\$ 32.00	\$ 4,480.00	\$ 44.46	\$ 6,224.40	\$ 10.00	\$ 1,400.00	\$ 130.00	\$ 18,200.00	\$ 55.18	\$ 7,725.20
10	REMOVE AND REPLACE CURB RAMPS	EA	2	\$ 3,000.00	\$ 6,000.00	\$ 5,800.00	\$ 11,600.00	\$ 1,500.00	\$ 3,000.00	\$ 4,500.00	\$ 9,000.00	\$ 2,500.00	\$ 5,000.00	\$ 4,000.00	\$ 8,000.00	\$ 1,800.00	\$ 3,600.00	\$ 2,500.00	\$ 5,000.00
11	PAVEMENT MARKING - 24" THERMO STOP BAR (120 mills)	LF	21	\$ 13.00	\$ 273.00	\$ 25.00	\$ 525.00	\$ 11.35	\$ 238.35	\$ 25.00	\$ 525.00	\$ 25.00	\$ 525.00	\$ 30.00	\$ 630.00	\$ 7.25	\$ 152.25	\$ 20.00	\$ 420.00
12	PAVEMENT MARKING - 8" WHITE THERMOPLASTIC CROSSWALK (120 mills)	LF	91	\$ 4.00	\$ 364.00	\$ 7.00	\$ 637.00	\$ 3.75	\$ 341.25	\$ 7.00	\$ 637.00	\$ 7.00	\$ 637.00	\$ 9.00	\$ 819.00	\$ 5.25	\$ 477.75	\$ 7.22	\$ 657.02
12	SHOULDER GRADING	LF	2,040	\$ 2.00	\$ 4,080.00	\$ 2.50	\$ 5,100.00	\$ 2.25	\$ 4,590.00	\$ 3.02	\$ 6,160.80	\$ 2.16	\$ 4,406.40	\$ 2.00	\$ 4,080.00	\$ 7.50	\$ 15,300.00	\$ 5.29	\$ 10,791.60
13	BORROW	CY	45	\$ 36.00	\$ 1,620.00	\$ 38.50	\$ 1,732.50	\$ 30.00	\$ 1,350.00	\$ 29.50	\$ 1,327.50	\$ 47.00	\$ 2,115.00	\$ 5.00	\$ 225.00	\$ 35.00	\$ 1,575.00	\$ 50.00	\$ 2,250.00
14	PERMANENT SEEDING AND MULCHING	AC	0.6	\$ 2,700.00	\$ 1,620.00	\$ 3,800.00	\$ 2,280.00	\$ 2,500.00	\$ 1,500.00	\$ 6,850.00	\$ 4,110.00	\$ 3,000.00	\$ 1,800.00	\$ 6,000.00	\$ 3,600.00	\$ 2,450.00	\$ 1,470.00	\$ 3,333.33	\$ 2,000.00
15	ADJUST EXISTING METER OR VALVE BOX	EA	7	\$ 450.00	\$ 3,150.00	\$ 350.00	\$ 2,450.00	\$ 200.00	\$ 1,400.00	\$ 850.00	\$ 5,950.00	\$ 680.00	\$ 4,760.00	\$ 360.00	\$ 2,520.00	\$ 650.00	\$ 4,550.00	\$ 500.00	\$ 3,500.00
16	ADJUST EXISTING MANHOLE	EA	9	\$ 500.00	\$ 4,500.00	\$ 350.00	\$ 3,150.00	\$ 275.00	\$ 2,475.00	\$ 850.00	\$ 7,650.00	\$ 640.00	\$ 5,760.00	\$ 360.00	\$ 3,240.00	\$ 675.00	\$ 6,075.00	\$ 500.00	\$ 4,500.00
Base Bid Total:				\$ 221,584.50		\$ 198,383.00		\$ 184,974.85		\$ 237,099.30		\$ 227,692.61		\$ 299,244.00		\$ 287,720.96		\$ 358,390.94	

ALTERNATE 1 - FULL DEPTH RECLAMATION																			
A1	LABOR AND EQUIPMENT	SY	2,430	\$ 15.00	\$ 36,450.00	\$ 7.00	\$ 17,010.00	\$ 33.00	\$ 80,190.00	\$ 37.34	\$ 90,736.20	\$ 21.58	\$ 52,439.40	\$ 30.00	\$ 72,900.00	\$ 3.57	\$ 8,675.10	\$ 61.81	\$ 150,198.30
A2	FDR CEMENT	TN	110	\$ 170.00	\$ 18,700.00	\$ 220.00	\$ 24,200.00	\$ 187.00	\$ 20,570.00	\$ 170.00	\$ 18,700.00	\$ 300.00	\$ 33,000.00	\$ 350.00	\$ 38,500.00	\$ 95.00	\$ 10,450.00	\$ 170.00	\$ 18,700.00
ALT. 1 Total:				\$ 55,150.00		\$ 41,210.00		\$ 100,760.00		\$ 109,436.20		\$ 85,439.40		\$ 111,400.00		\$ 19,125.10		\$ 168,898.30	

ALTERNATE 2 - FULL RECONSTRUCTION																			
B1	REMOVAL OF 8 INCHES OF MATERIAL	CY	560	\$ 19.00	\$ 10,640.00	\$ 28.50	\$ 15,960.00	\$ 30.00	\$ 16,800.00	\$ 26.00	\$ 14,560.00	\$ 47.86	\$ 26,801.60	\$ 30.00	\$ 16,800.00	\$ 95.00	\$ 53,200.00	\$ 59.82	\$ 33,499.20
B2	AGGREGATE BASE COURSE (8 INCHES)	TN	1,040	\$ 25.00	\$ 26,000.00	\$ 28.50	\$ 29,640.00	\$ 32.00	\$ 33,280.00	\$ 22.00	\$ 22,880.00	\$ 27.74	\$ 28,849.60	\$ 30.00	\$ 31,200.00	\$ 45.00	\$ 46,800.00	\$ 43.65	\$ 45,396.00
ALT. 2 Total:				\$ 36,640.00		\$ 45,600.00		\$ 50,080.00		\$ 37,440.00		\$ 55,651.20		\$ 48,000.00		\$ 100,000.00		\$ 78,895.20	

Total w/ALT. 1	\$ 276,734.50	Total w/ALT. 1	\$ 239,593.00	Total w/ALT. 1	\$ 285,734.85	Total w/ALT. 1	\$ 346,535.50	Total w/ALT. 1	\$ 313,132.01	Total w/ALT. 1	\$ 410,644.00	Total w/ALT. 1	\$ 306,846.06	Total w/ALT. 1	\$ 527,289.24
Total w/ALT. 2	\$ 258,224.50	Total w/ALT. 2	\$ 243,983.00	Total w/ALT. 2	\$ 235,054.85	Total w/ALT. 2	\$ 274,539.30	Total w/ALT. 2	\$ 283,343.81	Total w/ALT. 2	\$ 347,244.00	Total w/ALT. 2	\$ 387,720.96	Total w/ALT. 2	\$ 437,286.14

**AN ORDINANCE TO AMEND THE
2019-2020 FISCAL YEAR BUDGET ORDINANCE**

BE IT ORDAINED, by the Board of Commissioners of the Town of Rolesville, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020:

To appropriate General Fund fund balance to fund a pavement condition survey.

		<u>Increase</u>
<u>Revenues</u>		
11-390-01	General Fund - Fund Balance Appropriation	\$21,200
<u>Expenditure</u>		
11-600-53	Street Expense	\$21,200

To appropriate Powell Bill fund balance to fund the street resurfacing program for spring 2020.

		<u>Increase</u>
<u>Revenues</u>		
11-390-02	Powell Bill - Fund Balance Appropriation	\$110,000
<u>Expenditure</u>		
11-600-74	Resurfacing	\$110,000

A budget transfer to move funds from grounds maintenance to supplement funds received from Wake County and replace fencing at the Community School Park.

		<u>Increase</u>
<u>From</u>		
11-620-30	Maintenance & Repair – Buildings & Grounds	\$58,000
<u>To</u>		
11-620-83	Construction & Improvements	\$58,000

This will result in an increase of \$131,200 in both revenues and expenditures of the General Fund.

Adopted this 3rd day of March 2020

Ronnie I. Currin
Town of Rolesville Mayor

Attest: _____
Robin E. Peyton
Town Clerk

Memorandum

To: Mayor and Town Board
From: Amy Stevens, Finance Director
Date: February 27, 2020
Re: Budget Ordinance Amendment for IT, Agenda Item #B.5.

Background

In October 2019, the Town contracted with Carolinas IT to provide on-going support for the Town organization's information technology needs. The relationship with this vendor began with a comprehensive assessment of the IT infrastructure and recommendations for immediate and long-term needs at Town facilities.

Update

Carolinas IT presented their Onboarding Assessment to staff last month. This assessment contained several recommendations for improvement to the Town Hall and Police Department network infrastructure. The most critical findings related to network devices that are 1) at end-of-life and no longer under manufacturer warranty and/or 2) consumer-grade devices. One of the highest priority findings was a recommendation that the firewalls, switches, and wireless access points at the Police Department and Town Hall be replaced.

The extended warranty for the current firewalls will end in April 2020. These firewalls provide important security and network connectivity. Therefore, staff recommend that this replacement take place before the end of the current fiscal year. Proactive replacement of these devices will help maintain network security, provide continuous access to critical systems, separate public and private wireless access, and add capacity to the network system.

The estimated cost to replace the firewalls, switches, and wireless access points at the Police Department and Town Hall are estimated not to exceed \$37,700. Since this project was unplanned, no funds have been appropriated in the FY19-20 annual budget, and a budget amendment will be necessary.

Additional recommendations from the Onboarding Assessment will be reflected in the upcoming five-year CIP.

Recommended Action

Make a motion to approve the ordinance to amend the 2019-2020 fiscal year budget ordinance.

Attachments:

- Ordinance to Amend the 2019-2020 Fiscal Year Budget Ordinance

**AN ORDINANCE TO AMEND THE
2019-2020 FISCAL YEAR BUDGET ORDINANCE**

BE IT ORDAINED, by the Board of Commissioners of the Town of Rolesville, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020:

To appropriate General Fund fund balance to fund the replacement of network equipment at the Police Department and Town Hall facilities.

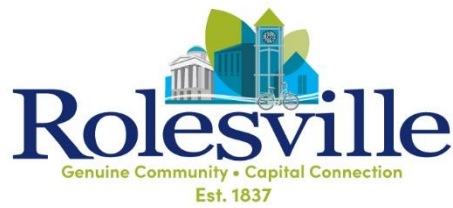
		<u>Increase</u>
<u>Revenues</u>		
11-390-01	General Fund - Fund Balance Appropriation	\$37,700
<u>Expenditure</u>		
11-430-24	Computer Software & Services	\$25,600
11-510-24	Computer Software & Services	\$12,100

This will result in an increase of \$37,700 in both revenues and expenditures of the General Fund.

Adopted this 3rd day of March 2020

Ronnie I. Currin
Town of Rolesville Mayor

Attest: _____
Robin E. Peyton
Town Clerk



Memorandum

TO: Mayor and Town Board of Commissioners
FROM: Danny Johnson, AICP, Planning Director
DATE: February 26, 2020
RE: Call for public hearings for SUP 19-02, SP 19-04, and MA 20-02.

Three planning cases are requested to be scheduled for the public hearings by the Town Board of Commissioners on April 7, 2020. The cases are:

- **SUP 19-02, A-Master Team Mixed Master Plan for Townhouses and Commercial;** A Special Use Permit application by A-Master Team, LLC for 32 residential townhouses located in CO-SUD zoning District located at Rogers Road and Grand Rock Way on a parcel of 7.44 acres, Wake County PIN # 1759707093.
- **SP 19-04, Rolesville Crossfit;** A Site Plan Review for a proposed one-story commercial building consisting of 7,394 square feet with associated parking and other site improvements at 850 Granite Falls Drive PIN # 1759707093.
- **MA 20-02, C4 Investments, LLC;** A zoning map request for two parcels totaling 11.523 acres tract that fronts on the 600 block of South Main Street and 4800 block of Burlington Mills Road, Wake County PINs # 1758582090 and 1758489229 requested to be rezoned from Industrial Special Use (I-SUD) District and Residential 1 (R1) District to Commercial Outlying Conditional Zoning (CO-CZ) District.

Town Staff Recommendation.

Staff recommends scheduling the public hearings for the above-listed cases.

Suggested Action

I make a motion to schedule the requested public hearings for cases SUP 19-02, SP 19-04, and MA 20-02 for April 7, 2020.



Memo

To: Mayor and Town Board of Commissioners

From: Danny Johnson, AICP, Planning Director

Date: February 26, 2020

Re: Agenda item C.1

Summary Information

The Town has received a contiguous voluntary annexation petition (Case A 20-01) for 113.11 acres located at 410 West Young Street into the Town of Rolesville Town Limits. This location is the proposed Chandlers Ridge Subdivision. As provided in G.S. 160A-31, the petition has been certified by the Town Clerk as to its sufficiency of meeting G.S. 160A-31. The Town Board of Commissioners may proceed with conducting the public hearing on the question of annexing the petition property into the Rolesville Town Limits.

Planning Staff Recommendation

Staff recommends holding the public hearing and approval of the annexation ordinance under G.S. 160A-31.

Relationship to Current Budget/Goals

None

Suggested Motion:

Motion to approve contiguous voluntary annexation ordinance for A 20-01, Melissa Corbin Nondort, ET AL and WFINV, LLC, for 113.11 acres located at 410 West Young Street into the Rolesville Town Limits.

Attachments:

A 20-01 Melissa Corbin Nondort, ET AL and WFINV, LLC, Annexation Ordinance
A 20-01 Melissa Corbin Nondort, ET AL and WFINV, LLC, Annexation Boundary Map.
A 20-01 Melissa Corbin Nondort, ET AL and WFINV, LLC, Annexation Location Map
A 20-01 Melissa Corbin Nondort, ET AL and WFINV, LLC, Annexation Petition.

After Recording Mail to: Town of Rolesville
 P. O. Box 250
 Rolesville, NC 27571

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS
OF THE TOWN OF ROLESVILLE UNDER THE
AUTHORITY GRANTED BY PART 1, ARTICLE 4A
CHAPTER 160A OF THE GENERAL STATUTES OF NORTH CAROLINA

ORDINANCE 2020-O-02
CASE A 20-01

WHEREAS, the Mayor and Board of Commissioners for the Town of Rolesville, North Carolina has adopted a resolution under G.S. 160A-31 stating its intent to annex the area described below; and

WHEREAS, a public hearing on the question of this annexation was held in the Town Board Room at Rolesville Town Hall located at 502 Southtown Circle, Rolesville, NC 27571 at 7:00 pm or thereafter on March 3, 2020, after due notice; and

WHEREAS, the Mayor and Board of Commissioners finds that the proposed annexation meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Commissioners of the Town of Rolesville, North Carolina that:

Section 1. By the authority granted by G.S. 160A-31, the following described contiguous properties to the town limits of Rolesville, NC that contains 109.272 acres, a portion owned by Melissa Corbin Nondoft, ET AL and 3.838 acres, a portion owned by WFINV, LLC is hereby annexed and made part of the Town of Rolesville as of March 3, 2020:

BEGINNING at a point in the Easterly Right of Way of Averette Road (NCSR 1945, 60' Public R/W), said point having NC NAD83-2011 State Plane Coordinates N =796,564.88' and E=2,160,884.11', thence S81°12'56"E, 178.72' to an existing iron pipe; thence S81°12'49"E, 210.95' to an existing iron pipe; thence N05°40'54"E, 209.79' to a nail set; thence S81°14'07"E, 210.00' to an existing iron pipe; thence S80°12'08"E, 924.66' to an existing rebar; thence N06°03'21"E, 995.48' to an existing rebar; thence S57°33'12"E, 194.83' to an existing rebar; thence N86°48'10"E, 403.59' to a point; thence S17°13'58"E, 19.96' to a point; thence S32°06'21"E, 32.30' to a point; thence S37°31'45"E, 22.14' to a point; thence S32°29'41"E, 26.63' to a point; thence S30°46'46"E, 34.79' to a point; thence S28°59'59"E, 63.69' to a point; thence S35°55'23"E, 80.87' to a point; thence S34°43'26"E, 25.66' to a point; thence S55°48'47"E, 56.26' to a point; thence S54°48'44"E, 13.70' to a point; thence S68°25'45"E, 25.94' to a point; thence S45°46'31"E, 35.20' to a point; thence S49°23'18"E, 48.14' to a point; thence S56°52'55"E, 37.84' to a point; thence S62°28'22"E, 33.55' to a point; thence S83°34'52"E, 44.71' to a point; thence S83°34'52"E, 10.53' to a point; thence N87°44'56"E, 59.71' to a point; thence N79°15'12"E, 77.78' to a point; thence N68°19'05"E, 49.75' to a point; thence N62°37'00"E, 65.24' to a point; thence N53°35'54"E, 51.53' to a point; thence N55°47'58"E, 209.70' to a point; thence N19°11'36"W, 35.18' to a point; thence N00°07'49"W, 21.85' to a point; thence N16°23'00"E, 22.48' to a point; thence N36°52'59"E, 23.91' to a point; thence N38°27'47"E, 40.48' to a point; thence N39°06'20"E, 51.90' to a point; thence N21°12'39"E, 102.93' to a point; thence N22°17'44"E, 49.63' to a point; thence N26°34'03"E, 118.74' to a point; thence N28°05'48"E, 69.81' to a point; thence N41°16'02"E, 158.81' to a point; thence N50°01'06"E, 86.61' to a point; thence N76°51'11"E, 54.49' to a point; thence N62°10'33"E, 59.07' to a point; thence S79°48'24"E, 37.14' to a point; thence S75°31'00"E, 16.44' to a point; thence S55°27'54"E, 59.08' to an existing iron pipe; thence N07°49'06"E, 18.21' to a point; thence S63°46'11"E, 9.20' to a point; thence S55°12'58"E, 28.87' to a point; thence S50°37'23"E, 22.37' to a point; thence S52°27'44"E, 37.28' to a point; thence S49°43'25"E, 27.98' to a point; thence S59°44'31"E, 20.08' to a point; thence S66°22'06"E, 45.05' to a point; thence S73°54'38"E, 25.95' to a point; thence S69°23'17"E, 37.21' to a point; thence S08°00'50"W, 36.30' to a point; thence S15°29'00"E, 19.64' to a point; thence S32°58'18"E, 18.66' to a point; thence S41°11'07"E, 20.23' to a point; thence S60°50'56"E, 15.28' to a point; thence S55°41'03"E, 8.55' to a point; thence S45°38'02"E, 16.00' to a point; thence S64°11'54"E, 28.97' to a point; thence S42°58'18"E, 27.20' to a point; thence S37°58'33"E, 38.10' to a point; thence S29°31'12"E, 70.73' to a point; thence S79°03'57"E, 94.82' to a point; thence S85°25'49"E, 56.38' to a point; thence N86°49'23"E, 40.53' to a point; thence S85°55'05"E, 63.11' to a point; thence S77°58'48"E, 70.10' to a point; thence S59°26'37"E, 28.72' to a point; thence S63°47'52"E, 128.47' to a point; thence S53°29'46"E, 96.64' to a point; thence S56°20'02"E, 62.22' to a point; thence S47°30'56"E, 46.82' to a point; thence S43°17'25"E, 67.13' to a point; thence S42°44'07"E, 95.27' to a point; thence S82°58'37"W, 836.19' to an existing iron pipe; thence S36°29'19"E, 126.12' to a point; thence S35°23'49"E, 106.85' to a point; thence S07°59'11"E, 18.28' to a point; thence S59°12'50"E, 9.62' to a point; thence S21°13'06"E, 44.58' to a point; thence S47°34'32"E, 13.67' to a point; thence S20°28'22"E, 39.79' to a point; thence S24°41'28"E, 64.65' to a point; thence S15°44'48"W, 20.71' to a point; thence S38°52'21"E, 57.30' to a point; thence S11°42'28"E, 28.87' to a point; thence S45°40'36"E, 35.21' to a point; thence S31°30'25"E, 62.67' to a point; thence S05°44'30"E, 71.50' to a point; thence S21°01'37"E, 52.07' to a point; thence S14°11'37"E, 33.36' to a point; thence S16°41'36"W, 59.55' to a point; thence S49°18'04"W, 33.85' to a point; thence S11°19'37"W, 32.19' to an existing iron pipe; thence N89°30'20"W, 591.45' to an existing rebar; thence N89°32'04"W, 372.83' to an existing angle iron; thence N89°46'10"W, 553.26' to an existing angle iron; thence N81°04'56"W, 362.24' to an existing iron flat; thence S13°52'13"W, 645.35' to an existing iron pipe; thence S88°35'01"W, 683.80' to an existing pk nail in stone; thence S89°57'24"W, 1,609.04' to an existing iron pipe; thence N05°38'12"E, 844.94' to an existing iron pipe; Said existing iron pipe being the Point of Beginning. Said Annexation containing 4,927,097 sf / 113.110 acres shown on an annexation boundary

map, titled Contiguous Annexation Plat, Chandlers Ridge, prepared by Bateman Civil Survey Company, recorded in Wake County Register of Deed as Book of Maps _____, Page _____.

Section 2. That the Mayor and Board of Commissioners directs a duly certified copy of this ordinance and annexation boundary map be submitted for filing to the Office of the Register of Deeds of Wake County and to the Office of the Secretary of the State of North Carolina.

Adopted this 3rd day of March, 2020

Ronnie I. Currin
Town of Rolesville Mayor

CERTIFICATION

I, _____, Town Clerk for the Town of Rolesville, North Carolina, do hereby certify the foregoing to be a true copy of an ordinance duly adopted at the meeting of the Town Board of Commissioners held on this 3rd day of March, 2020.



A 20-01
Chandler's Ridge Subdivision

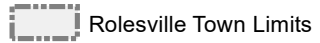
Legend



A 20-01



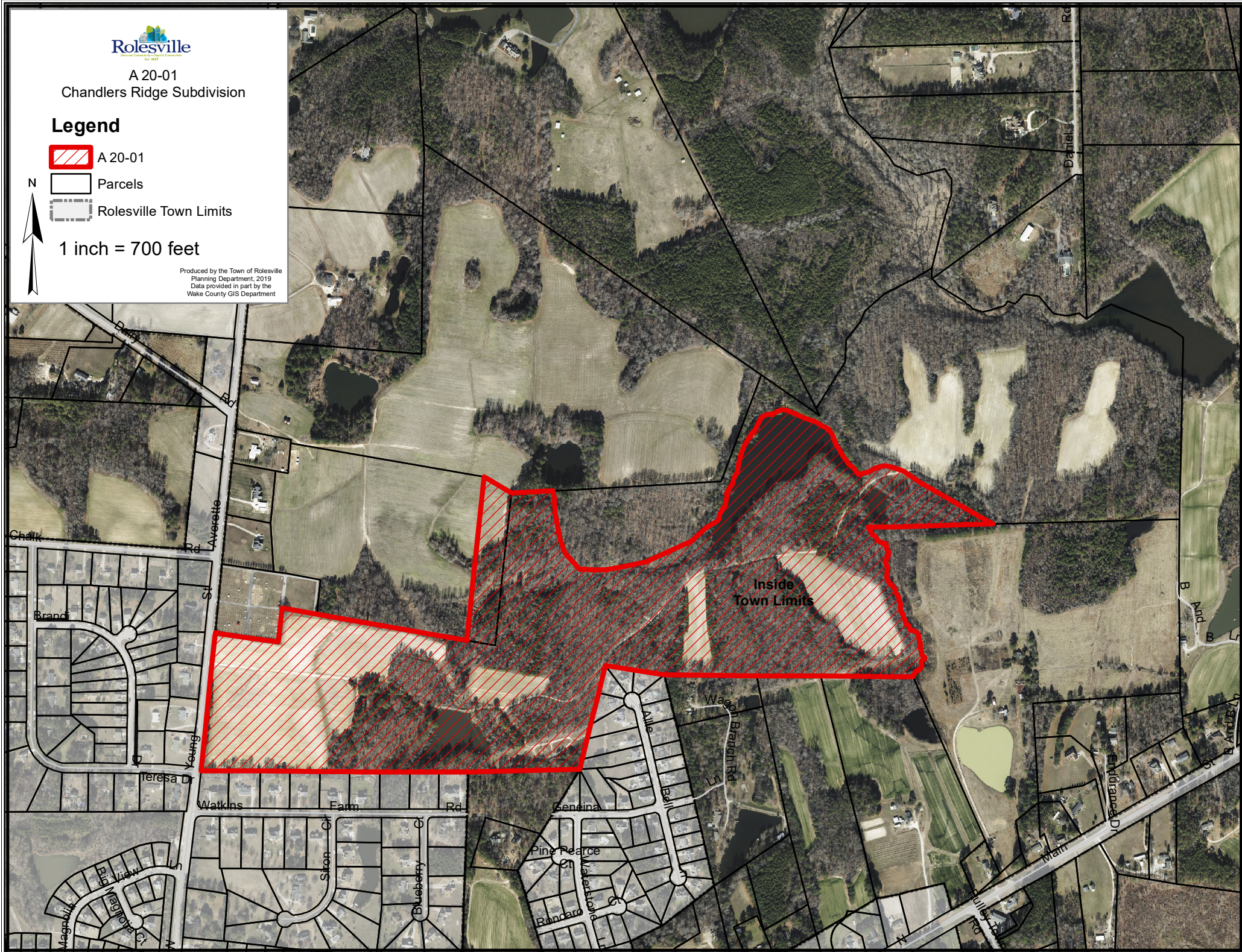
Parcels



Rolesville Town Limits

1 inch = 700 feet

Produced by the Town of Rolesville
Planning Department, 2019
Data provided in part by the
Wake County GIS Department





TOWN OF ROLESVILLE PETITION FOR ANNEXATION

(Page 1 of 3)

The items below are required in order to complete your application and shall be submitted when the application is filed.

1. A complete copy of the last deed of record for proof of ownership
2. An annexation boundary plat/map for recordation at the Wake County Register of Deeds Office (mylar plat) prepared by a professional land surveyor showing the boundaries of the area or property for annexation into the Town of Rolesville.
3. A complete copy of the written metes and bounds description based on the annexation boundary plat/map.

SECTION 1 -

Is the area contiguous with the existing corporate limits? ☒ Yes or ☐ No

Note: If the land is contiguous, this annexation will include all intervening right-of-ways for streets, easements, and other areas as stated in North Carolina General Statute §160-131(1)

SECTION 2 - VESTED

NC General Statutes require petitioners of both contiguous and non-contiguous annexations to file a signed statement declaring whether

vested rights have been established in accordance with G.S. 160A-385.1 or 153A-344.1 for properties subject to the petition. Do you declare vested rights for the property subject to this petition? ☒ Yes or ☐ No

SECTION 3 - PROPERTY

PIN Number	Real Estate ID Number	Deed Book Number	Page Number	Acreage To Be Annexed	Wake County Assessed Value
1769362748	0014930	DB 994	PG 451	109.272+/-	\$3,194,273
		DB	PG		\$
		DB	PG		\$

SECTION 4 - SIGNATURES AND

We, the undersigned owners of the real properties contained in the metes and bounds description and plat/map attached hereto, respectfully request that the area described above be annexed and made part of the Town of Rolesville, North Carolina. By signing below, we acknowledge that all information is correct.

- If property owned by **INDIVIDUALS** (NOTE: All legal owners must sign including both husband and wife)

Owners Signature (1 of 3)

Melissa C. Nondorf
Signature of Melissa Corbin Nondorf

12-26-2019
Date Signed

Indiana
North Carolina, Huntington County

I, Lloyd John Chesterman Jr., a Notary Public for said County and State, do hereby certify that the above signed individual(s) appeared before me this day and signed the foregoing instrument. Witness my hand and official seal, this 26 day of 12 2019.

Notary Seal

LLOYD JOHN CHESTERMAN JR
NOTARY PUBLIC - SEAL
STATE OF INDIANA
COMMISSION NUMBER 668539
MY COMMISSION EXPIRES MAY 31, 2023

Notary Public

My commission expires:

05/31/2023



TOWN OF ROLESVILLE PETITION FOR ANNEXATION

(Page 1 of 3)

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Melissa C. Nondorf
Signature of Melissa Corbin Nondorf

12-26-2019
Date Signed

Indiana
North Carolina, Huntington County

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Notary Seal

LLOYD JOHN CHESTERMAN JR
NOTARY PUBLIC - SEAL
STATE OF INDIANA
COMMISSION NUMBER 668539
MY COMMISSION EXPIRES MAY 31, 2023

Lloyd John Chesterman Jr.
Notary Public

My commission expires

May 31/2023



TOWN OF ROLESVILLE PETITION FOR ANNEXATION

(PAGE 2 OF 3)

The items below are required in order to complete your application and shall be submitted when the application is filed.

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Note: If the land is contiguous, this annexation will include all intervening right-of-ways for streets, easements, and other areas as stated in North Carolina General Statute §160-131(1).

SECTION 2 - VESTED RIGHTS

NC General Statutes require petitioners of both contiguous and non-contiguous annexations to file a signed statement declaring whether vested rights have been established in accordance with G.S. 160A-385.1 or 153A-344.1 for properties subject to the petition. Do you declare vested rights for the property subject to this petition? ☒ Yes or ☐ No

SECTION 3 - PROPERTY DETAILS

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- If property owned by INDIVIDUALS (NOTE: All legal owners must sign including both husband and wife)

Owners Signature (2 of 3)

Linda Tripp Corbin
Signature of Linda Tripp-Corbin

12/26/19
Date Signed

Wake County

I, Mary Beth Hicks, a Notary Public for said County and State, do hereby certify that the above signed individual(s) appeared before me this day and signed the foregoing instrument. Witness my hand and official seal, this December 26, 2019

Mary Beth Hicks
Notary Public
My commission expires: 10/24/2023





TOWN OF ROLESVILLE PETITION FOR ANNEXATION

(PAGE 2 OF 3)

The items below are required in order to complete your application and shall be submitted when the application is filed.

4. A complete copy of the last deed of record for proof of ownership
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SECTION 1 -

Is the area contiguous with the existing corporate limits? ☒ Yes or ☐ No

Note: If the land is contiguous, this annexation will include all intervening right-of-ways for streets, easements, and other areas as stated in North Carolina General Statute §160-131(f).

SECTION 2 - VESTED RIGHTS

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- If property owned by INDIVIDUALS (NOTE: All legal owners must sign including both husband and wife)

Owners Signature (2 of 3)

Linda Tripp Corbin
Signature of Linda Tripp-Corbin

12/26/19
Date Signed

Wake County

I, Mary Beth Hicks, a Notary Public for said County and State, do hereby certify that the above signed individual(s) appeared before me this day and signed the foregoing instrument. Witness my hand and official seal, December 26, 2019

Mary Beth Hicks
Notary Public
My commission expires: 10/24/2023





TOWN OF ROLESVILLE PETITION FOR ANNEXATION

(Page 3 of 3)

The items below are required in order to complete your application and shall be submitted when the application is filed.

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- If property owned by **INDIVIDUALS** (NOTE: All legal owners must sign including both husband and wife)

Owners Signature (3 of 3)

Katherine S. Foresta

Signature of Katherine S. Foresta

12/27/19

Date Signed

North Carolina, Wake County

I, Gregory O. Jolley, a Notary Public for said County and State, do hereby certify that the above signed individual(s) appeared before me this day and signed the foregoing instrument. Witness my hand and official seal, this 27th day of Dec, 2019.



Gregory O. Jolley

Notary Public

My commission expires: 4-5-2021



TOWN OF ROLESVILLE PETITION FOR ANNEXATION

(Page 3 of 3)

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PIN Number	Real Estate ID Number	Deed Book Number	Page Number	Acreage To Be Annexed	Wake County Assessed Value
1769362748	0014930	DB 994	PG 451	109.272+/-	\$3,194,273
		DB	PG		\$
		DB	PG		\$

SECTION 4 - SIGNATURES AND

We, the undersigned owners of the real properties contained in the metes and bounds description and plat/map attached hereto, respectfully request that the area described above be annexed and made part of the Town of Rolesville, North Carolina. By signing below, we acknowledge that all information is correct.

- If property owned by **INDIVIDUALS** (NOTE: All legal owners must sign including both husband and wife)

Owners Signature (3 of 3)

Katherine S. Foresta
Signature of Katherine S. Foresta

12/27/19
Date Signed

North Carolina, Wake County

I, Gregory D. Biley, Notary Public for said County and State, do hereby certify that the above signed individual(s) appeared before me this day and signed the foregoing instrument. Witness my hand and official seal, this 27th day of Dec, 2019.



Gregory D. Biley
Notary Public
My commission expires: 4-5-2021



TOWN OF ROLESVILLE PETITION FOR ANNEXATION

(PAGE 1 OF 3)

The items below are required in order to complete your application and shall be submitted when the application is filed.

1. A complete copy of the last deed of record for proof of ownership
2. An annexation boundary plat/map for recordation at the Wake County Register of Deeds Office (mylar plat) prepared by a professional land surveyor showing the boundaries of the area or property for annexation into the Town of Rolesville.
3. A complete copy of the written metes and bounds description based on the annexation boundary plat/map.

SECTION 1 -

Is the area contiguous with the existing corporate limits? ☒ Yes or ☐ No

Note: If the land is contiguous, this annexation will include all intervening right-of-ways for streets, easements, and other areas as stated in North Carolina General Statute §160-131(1)

SECTION 2 - VESTED

NC General Statutes require petitioners of both contiguous and non-contiguous annexations to file a signed statement declaring whether vested rights have been established in accordance with G.S. 160A-385.1 or 153A-344.1 for properties subject to the petition. Do you declare vested rights for the property subject to this petition? ☒ Yes or ☐ No

SECTION 3 - PROPERTY

PIN Number	Real Estate ID Number	Deed Book Number	Page Number	Acreage To Be Annexed	Wake County Assessed Value
1769286191	0023547	DB 16962	PG 1633	3.838+/-	\$
		DB	PG		\$
		DB	PG		\$

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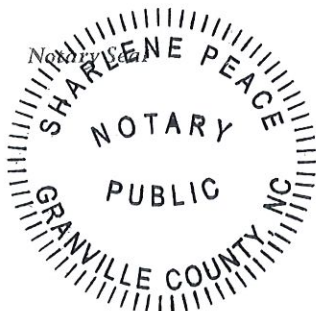
Owners Signature (1 of 3)

Robert H. Luddy
Signature of WFINV LLC

1-09-2020
Date Signed

North Carolina, Wake County

I, Sharlene Peace, a Notary Public for said County and State, do hereby certify that the above signed individual(s) appeared before me this day and signed the foregoing instrument. Witness my hand and official seal, this 9th day of Jan 2020.



Sharlene Peace
Notary Public
My commission expires: 10/23/2021



TOWN OF ROLESVILLE PETITION FOR ANNEXATION

(PAGE 2 OF 3)

The items below are required in order to complete your application and shall be submitted when the application is filed.

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Owners Signature (2 of 3)

Robert L. Lueck

Signature of WFINV LLC

1-09-2020

Date Signed

North Carolina, Wake County

I, Sharlene Peace, a Notary Public for said County and State, do hereby certify that the above signed individual(s) appeared before me this day and signed the foregoing instrument. Witness my hand and official seal, this 9th day of Jan 2020.



Sharlene Peace
Notary Public

My commission expires: 10/23/2021



TOWN OF ROLESVILLE PETITION FOR ANNEXATION

(PAGE 3 OF 3)

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- If property owned by INDIVIDUALS (NOTE: All legal owners must sign including both husband and wife)

Owners Signature (3 of 3)

Robert L. Luddy
Signature of WFINV LLC

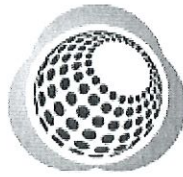
1-09-2020
Date Signed

North Carolina, Wake County

I, Sharlene Peace, a Notary Public for said County and State, do hereby certify that the above signed individual(s) appeared before me this day and signed the foregoing instrument. Witness my hand and official seal, this 9th day of Jan, 2020.



Sharlene Peace
Notary Public
My commission expires: 10/23/2021



BCSC
BATEMAN CIVIL SURVEY COMPANY

Bateman Civil Survey Company, PC
2524 Reliance Avenue
Apex, NC 27539

Phone: (919) 577-1080
Fax: (919) 577-1081
info@batemancivilsurvey.com

Town Of Rolesville Annexation # _____
Contiguous Annexation Plat for Chandlers Ridge – REID 0023547

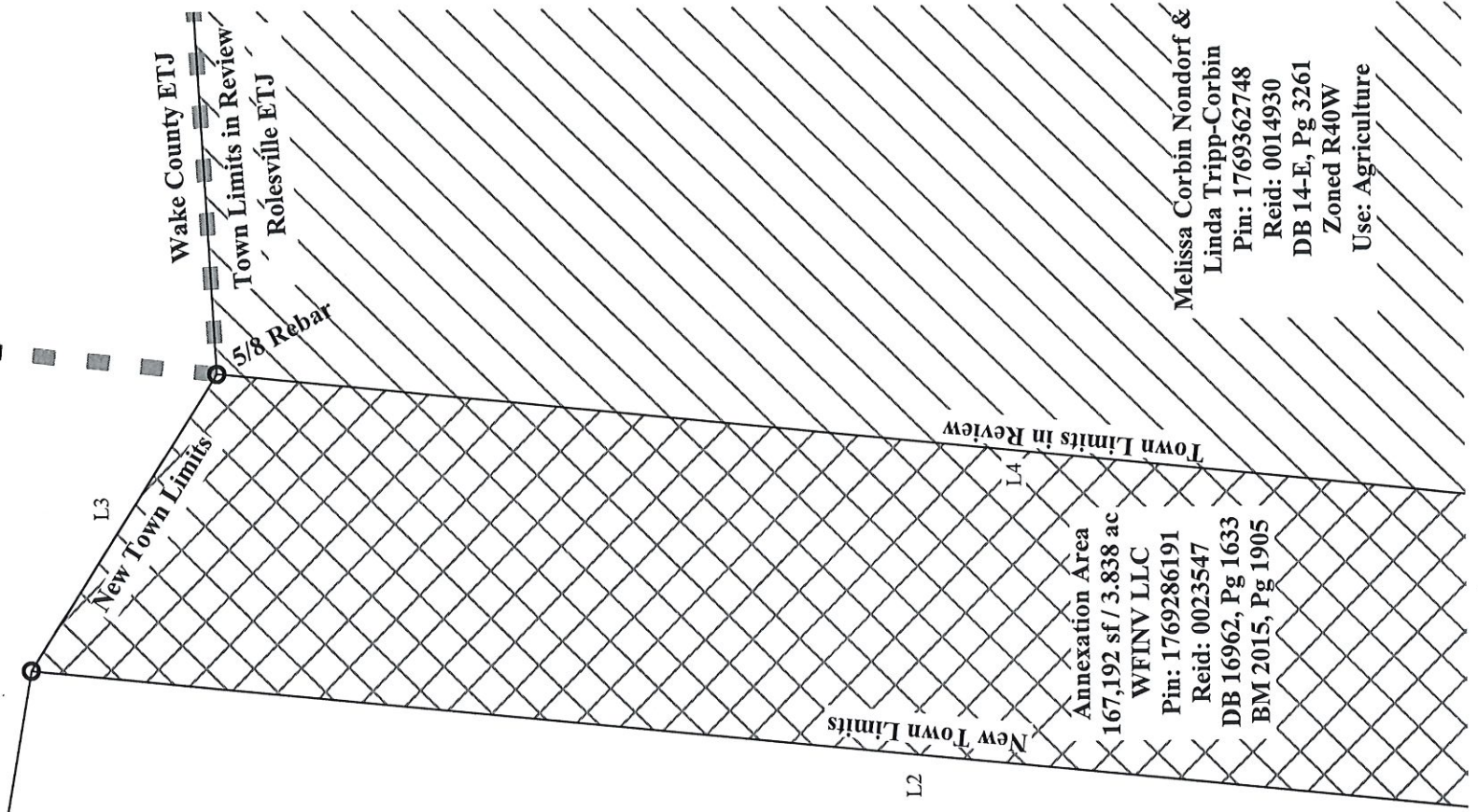
BEGINNING at an existing Iron Rebar found, said Rebar having NC NAD83-2011 State Plane
Coordinates

N:796,495.04' and E:2,162,581.09' as shown on plat entitled "Contiguous
Annexation Plat for Chandlers Ridge – REID 0023547", made by Bateman Civil Survey
Company, dated 01/03/2020; thence N80°12'39"W, 174.94' to an existing Iron Rebar; thence
N06°03'21"E, 995.48' to an existing Iron Rebar; thence S57°33'12"E, 194.83' to an existing
Iron Rebar ; thence S06°03'12"W, 920.27' to an existing Iron Rebar; Said existing iron pipe
being the Point of Beginning. Said Annexation containing 167,192 sf / 3.838 ac more or less.

LINE TABLE		
LINE	BEARING	DIST
L1	N80°12'39"W	174.94'
L2	N06°03'21"E	995.48'
L3	S57°33'12"E	194.83'
L4	S06°03'12"W	920.27'

Freeman Trustee
Pin: 1769178183
Reid: 0433787
DB 16215, Pg 2447
Zoned R40W
Use: Agriculture

AZ=131°26'58"
2080.2





Memorandum

To: Mayor and Town Commissioners
From: David J. Neill, Town Attorney
Date: February 27, 2020
Re: Agenda Item #C.2.

Background:

Thales Academy is a private junior high and high school serving students from numerous locations, including its campus at 1201 Granite Falls Boulevard. The Academy is seeking to refinance the Academy's existing debt. In order for the Academy to qualify for new tax-exempt, educational facility revenue bonds, the issuance must first be approved by the "governmental unit having jurisdiction over the area in which [the] facility, with respect to which financing is to be provided from the net proceeds of such issue, is located."

The method of approval most often used for this is a public hearing adoption of a resolution. Approval by a local government does not constitute the government's endorsement of the bond. Further, the local government incurs no liability for these bonds in providing its approval.

Issue:

Thales Academy has requested that the Board of Commissioners adopt the resolution included with this memorandum following a duly noticed public hearing. The Town has received an affidavit confirming that notice of a public hearing to consider this matter was published in the News & Observer on February 21, 2020. In addition to Rolesville, the Academy is also seeking approvals from Raleigh and Holly Springs.

Staff Recommendation:

Staff recommends approval of the resolution following a public hearing and delivery of a duplicate original of the resolution to Thales Academy or its legal counsel.

Suggested Motion:

Motion to approve that "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF ROLESVILLE, NORTH CAROLINA, APPROVING IN PRINCIPLE THE ISSUANCE OF NOT TO EXCEED \$40,000,000 OF PUBLIC FINANCE AUTHORITY EDUCATIONAL FACILITIES REVENUE BONDS (THALES ACADEMY PROJECT), SERIES 2020."

Attachments:

- Resolution
- Affidavit of Publication

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWN OF
ROLESVILLE, NORTH CAROLINA, APPROVING IN PRINCIPLE THE
ISSUANCE OF NOT TO EXCEED \$40,000,000 OF PUBLIC FINANCE
AUTHORITY EDUCATIONAL FACILITIES REVENUE BONDS (THALES
ACADEMY PROJECT), SERIES 2020**

WHEREAS, the Board of Commissioners (the “Board of Commissioners”) of the Town of Rolesville, North Carolina (the “Town”) met in Rolesville, North Carolina, at 7:00 p.m. on the 3rd day of March 2020; and

WHEREAS, Thales Academy, a North Carolina nonprofit corporation and an organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Borrower”), has requested that the Public Finance Authority (the “Authority”), a public authority existing under Sections 66.0301, 66.0303 and 66.0304 of the Wisconsin Statutes, as amended (the “Act”), issue its Educational Facilities Revenue Bonds (Thales Academy Project), Series 2020, in one or more series (the “2020 Bonds”), in an aggregate principal amount not to exceed \$40,000,000, and loan the proceeds thereof to the Borrower to finance or refinance various educational facilities owned and operated by the Borrower; and

WHEREAS, a portion of the proceeds of the 2020 Bonds in the amount of approximately \$17,355,000 will be loaned to the Borrower in order to refinance the outstanding amount of the North Carolina Capital Facilities Finance Agency Educational Facilities Revenue Bonds (Thales Academy Project), Series 2014 (the “2014 Bonds”), the proceeds of which were used to finance (i) the acquisition, construction and equipping of a middle and high school located at 1201 Granite Falls Boulevard, Rolesville, North Carolina (the “Rolesville Project”), (ii) the acquisition, construction and equipping of a high school located at 1300 N. Salem Street, Apex, North Carolina, and (iii) the acquisition, construction and equipping of an elementary school located at 525 Carolinian Avenue, Knightdale, North Carolina, all of which are owned and operated by the Borrower; and

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), and the Act each requires that any bonds issued by the Authority to finance or refinance a project located in the Town may only be issued after approval of the plan of financing of the project by the Board of Commissioners of the Town following a public hearing with respect to such plan; and

WHEREAS, the Board of Commissioners has today held a public hearing with respect to the issuance of the 2020 Bonds, a portion of which will be used to refinance the Rolesville Project, as evidenced by the Certificate and Summary of Public Hearing attached hereto as Exhibit A; and

WHEREAS, the Borrower will agree to repay the principal, premium, if any, and interest on the 2020 Bonds and the Town will have no liability whatsoever for the payment of principal of, premium, if any, or interest on the 2020 Bonds, and the 2020 Bonds will not affect the Town’s debt ratios or legal debt limit and the Town will not incur any liability for repayment of the 2020 Bonds by approving the 2020 Bonds for purposes of Section 147(f) of the Code and the Act; and

WHEREAS, the 2020 Bonds shall not be deemed to constitute a debt of the Town or a pledge of the faith and credit of the Town, but shall be limited obligations of the Authority payable solely from the loan repayments to be made by the Borrower to the Authority, and shall contain on the face thereof a statement to the effect that neither the faith and credit nor the taxing power of the Town is pledged to the payment of the principal of or interest on the 2020 Bonds; and

WHEREAS, the Board of Commissioners has determined that approval of the issuance of the 2020 Bonds is solely to satisfy the requirements of Section 147(f) of the Code and the Act and shall in no event constitute an endorsement of the 2020 Bonds or the Project or the creditworthiness of the Borrower, nor

shall such approval in any event be construed to obligate the Town for the payment of the principal of or premium or interest on the 2020 Bonds or for the performance of any pledge, mortgage or obligation or agreement of any kind whatsoever which may be undertaken by the Authority, or to constitute the 2020 Bonds or any of the agreements or obligations of the Authority an indebtedness of the Town, within the meaning of any constitutional or statutory provision whatsoever;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF ROLESVILLE, NORTH CAROLINA:

1. The proposed issuance of the Authority's Educational Facilities Revenue Bonds (Thales Academy Project), Series 2020 in one or more series, in an amount not to exceed \$40,000,000, a portion of which will be loaned to the Borrower and used to refinance the Rolesville Project, is hereby approved for purposes of Section 147(f) of the Code and the Act.

2. This resolution shall take effect immediately.

* * * * *

I, Robin Peyton, Clerk to the Board of Commissioners of the Town of Rolesville, North Carolina DO HEREBY CERTIFY that the foregoing is a true and complete copy of so much of the proceedings of the Board of Commissioners for the Town at a regular meeting duly called and held March 3, 2020, as it relates in any way to the resolution hereinabove set forth, and that said proceedings are recorded in Minute Book ____ of the minutes of the Board. Pursuant to N.C.G.S. § 143-318.12, a current copy of a schedule of regular meetings of the Board is on file in my office.

WITNESS my hand and the common seal of said Town, this 3rd day of March, 2020.

Robin Peyton, Clerk to the Board
Rolesville, North Carolina, Board of Commissioners

(SEAL)

Certificate and Summary

The undersigned Clerk of the Board of Commissioners of Rolesville, North Carolina, hereby certifies:

1. Notice of a public hearing (the “Hearing”) to be held on March 3, 2020, with respect to the issuance of bonds by the Public Finance Authority (the “Authority”) for the benefit of Thales Academy, or an affiliate thereof (the “Borrower”) was published on [February __, 2020], in the *News & Observer*.

2. The presiding officer of the Hearing was _____.

3. The following is a list of the names and addresses of all persons who spoke at the Hearing:

4. The following is a summary of the oral comments made at the Hearing:

IN WITNESS WHEREOF, my hand and the seal of Rolesville, North Carolina, this 3rd day of March, 2020.

Clerk, Board of Commissioners of
Rolesville, North Carolina

(SEAL)



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The News & Observer
421 Fayetteville Street, Suite 104
Raleigh, NC 27601

AFFIDAVIT OF PUBLICATION

Account #	Ad Number	Identification	PO	Cols	Lines
504929	0004569509	Thales Academy - TEFRA Notice (Holly Springs Raleigh Rolesville)		2	79

Attention:

MCGUIRE WOODS LLP
501 FAYETTEVILLE STREET
SUITE 500
RALEIGH, NC 27601

NOTICE OF PUBLIC HEARINGS REGARDING THE ISSUANCE OF NOT TO EXCEED \$40,000,000 OF PUBLIC FINANCE AUTHORITY EDUCATIONAL FACILITIES REVENUE BONDS (THALES ACADEMY PROJECT), SERIES 2020A-G FOR THE BENEFIT OF THALES ACADEMY OR AN AFFILIATE THEREOF

NOTICE IS HEREBY GIVEN to all interested persons that public hearings will be held as described below, as required by Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), at which time any person may be heard regarding the potential issuance by the Public Finance Authority (the "Authority"), a commission organized under and pursuant to the provisions of Sections 66.0301, 66.0303 and 66.0304 of the Wisconsin Statutes, as amended, of its tax-exempt and/or taxable Educational Facilities Revenue Bonds (Thales Academy Project), Series 2020A-G (collectively, the "Bonds"), in the aggregate principal amount not to exceed \$40,000,000 pursuant to a plan of finance or refinancing for the Projects (as defined below). The proceeds of the Bonds will be loaned to Thales Academy, a North Carolina non-profit corporation (the "Borrower") or an affiliated or related entity, to finance or refinance the following Projects: (a) refinance the outstanding amount of the \$10,500,000 North Carolina Capital Facilities Finance Agency Educational Facilities Revenue Bond (Thales Academy Project), Series 2010 (the "2010 Bond"), the proceeds of which were used to finance or refinance (i) the acquisition, construction and equipping of a K-8 campus located at 177 Ambergate Station, Apex, North Carolina; (ii) the acquisition, construction and equipping of a K-8 campus located at 3106 Heritage Trade Drive in Wake Forest, North Carolina; and (iii) the acquisition, construction and equipping of an elementary school campus located at 8151 Town Drive, Raleigh, North Carolina; (b) refinance the outstanding amount of the \$19,000,000 North Carolina Capital Facilities Finance Agency Educational Facilities Revenue Bonds (Thales Academy Project), Series 2014 (the "2014 Bonds"), the proceeds of which were used to finance or refinance (i) the acquisition, construction and equipping of a middle and high school located at 1201 Granite Falls Boulevard, Rolesville, North Carolina; (ii) the acquisition, construction and equipping of a high school located at 1300 N. Salem Street, Apex, North Carolina; and (iii) the acquisition, construction and equipping of an elementary school located at 525 Carolinian Avenue, Knightdale, North Carolina; (c) finance the acquisition, construction and equipping of a new elementary school located at 11244 Holly Springs New Hill Road, Holly Springs, North Carolina (the "Holly Springs Campus"); (d) finance the acquisition, construction and equipping of a new elementary school located at 8012 New Town Road, Waxhaw, Union County, North Carolina (the "Waxhaw Campus"); and (e) finance the acquisition, construction and equipping of a new elementary school to be located at 829 Thompson Street, Pittsboro, North Carolina (the "Pittsboro Campus") (the foregoing projects financed with the proceeds of the 2010 Bond, the 2014 Bonds and the campuses described above collectively referred to as the "Projects"), and (f) pay certain fees and expenses relating to the issuance and sale of the Bonds. The Projects will be owned and operated by the Borrower or an affiliated or related entity.

The maximum principal amount of Bonds to be issued to finance the Holly Springs Campus is approximately \$5,000,000; the maximum principal amount of Bonds to be issued to finance the Waxhaw Campus is approximately \$5,000,000, and the maximum principal amount of Bonds to be issued to finance the Pittsboro Campus is approximately \$5,000,000. The maximum principal amount of Bonds expected to be issued to refinance the 2010 Bond is \$6,742,000, and the maximum principal amount of Bonds expected to be issued to refinance the 2014 Bonds is \$17,355,000.

Please take notice that the following public hearings will be held at the times and places indicated, at which time any person may be heard regarding the proposed issuance of the Bonds and the financing or refinancing of the Projects:

Town of Holly Springs Town Council

Town Hall Council Chambers
128 S. Main Street, Holly Springs, NC 27540
March 3, 2020, 7:00 p.m. or as soon thereafter as the hearing may be held

Town of Rolesville Board of Commissioners

Town Hall
502 Southtown Circle, Rolesville, NC 27571
March 3, 2020, 7:00 p.m. or as soon thereafter as the hearing may be held

City of Raleigh City Council

Council Chamber Room
222 West Hargett Street, Room 201, Raleigh, NC 27601
March 3, 2020, 7:00 p.m., or as soon thereafter as the hearing may be held

Any person wishing to comment in writing on any of the Projects or the issuance of the Bonds should do so prior to such meeting to the Council or the Board of Commissioners for the Town or City with jurisdiction over a particular Project, c/o the Clerk to the Board of Commissioners or Clerk to the Town or City, as applicable, of such Town or City, at the address set forth above.

N&O: February 21, 2020

STATE OF NORTH CAROLINA

COUNTY OF WAKE

Before the undersigned, a Notary Public of Johnston County, North Carolina, duly commissioned and authorized to administer oaths, affirmations, etc., personally appeared PAM OLENICZAK, who being duly sworn or affirmed, according to law, doth depose and say that he or she is Accounts Receivable Specialist of the News & Observer Publishing Company, a corporation organized and doing business under the Laws of the State of North Carolina, and publishing a newspaper known as The News & Observer, Wake County and State aforesaid, the said newspaper in which such notice, paper, document, or legal advertisement was published was, at the time of each and every such publication, a newspaper meeting all of the requirements and qualifications of Section 1-597 of the General Statutes of North Carolina and was a qualified newspaper within the meaning of Section 1-597 of the General Statutes of North Carolina, and that as such he or she makes this affidavit; and is familiar with the books, files and business of said corporation and by reference to the files of said publication the attached advertisement

1 Insertion(s)

Published On:
February 21, 2020

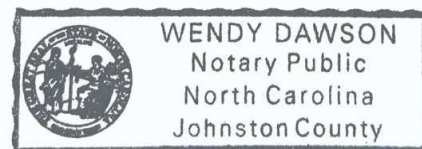
Pam Oleniczak

PAM OLENICZAK, Accounts Receivable Specialist

Wendy Dawson

Electronic Notary Public
State of North Carolina
Sworn to and subscribed before me this
24th day of February, 2020

My Commission Expires: 7/10/2023



Memorandum

To: Mayor & Town Board
CC: Kelly Arnold, Town Manager
From: JG Ferguson, Parks & Recreation Director
Date: February 27, 2020
Re: Farm Site Master Plan update by McAdams

McAdams is closing in on finalizing the Farm Site Master Plan. Below is the project progress:

Site Due Diligence – Completed

- Regulatory
- Utilities
- Environmental
- Geotechnical/Soils

Capacity Study Summary of Findings – Completed

- Low Density
- Water Supply, Watershed
- Developable Area

Concept Development – Completed

- Schematic Alternatives
- Concept Refinement
- Final Alternatives

Master Plan – Current stage

- Final Master Plan
- Cost Estimate
- Phasing
- Implementation Plan
- Pro Forma

Construction Drawings – Beyond the scope of this Plan

- 30% - 60% - 90% construction drawings
- Permitting
- Bid Phase
- Construction

Memorandum

To: Mayor and Town Board
From: Amy Stevens, Finance Director
Date: February 26, 2020
Re: Review Strategic Plan Draft, Agenda Item #C.4.

Background

A strategic plan creates a shared vision, mission, and goals that can be used for the long term benefit of a community. Town officials, staff, and citizens have recently worked together to create a Strategic Plan for the Town of Rolesville.

The Town Board held its first Discussion Session in December 2019 to evaluate the current environment and envision the future for Rolesville. Two community sessions and a staff session followed in January 2020 to obtain similar feedback. When this feedback was paired with other community efforts from recent years, several consistent themes emerged.

These common themes were discussed and further developed at the Town Board's second Discussion Session in February 2020. During that session, the Town Board came to general agreement on a common Vision, Mission, Values, and Key Focus Areas for the Town. Elected officials then spent time crafting a set of Goals to achieve over the next two to three years.

Update

Staff have reviewed the Goals and created Initiatives, which are more specific work plans that will help move those Goals to completion. Once the final contents of the plan have been approved, staff will prepare materials to communicate the plan and track progress on the Goals and Initiatives.

For Discussion

Several items remain for possible discussion:

- Finalization of wording for the major components: Vision, Mission, Values, Key Focus Areas, and Goals
- Feedback regarding the proposed Initiatives – is there anything to add or remove?
- Any other remaining issues regarding the draft plan

Rick Rocchetti will be present at the Town Board meeting March 3 to make a brief presentation and seek feedback regarding the draft Strategic Plan.

Board Options

The Town Board may adopt the 2020-2022 Strategic Plan, with desired amendments, at the meeting on March 3 or may choose to defer the decision to a later date.

Attachment

- 2020-2022 Strategic Plan (text only)

Town of Rolesville

Strategic Plan

2020-2022

Introduction

Strategic planning helps a community identify priorities, envision the future, and create a plan of action for achieving that desired future. This strategic plan will help the Town of Rolesville define a path for moving forward collectively. This plan will support the Rolesville Mayor & Board of Commissioners and Town staff with connecting important decisions to an identified strategy and guiding vision. A strategic plan is an important way for elected officials and members of the community to communicate with one another regarding the Town's priorities and vision for the future.

As a guiding document, the Strategic Plan outlines the operating guidelines for the organization as a whole. Various terms and phrases are associated with key elements of this plan, and it is important to understand what each of these terms mean within the context of this Strategic Plan.

The **Vision Statement** is an aspirational statement of what the community wants to be in the future.

The **Key Focus Areas** are broadly-defined areas that provide structure for the plan.

The **Goals** are high-level statements that capture the priorities for the next two to three years.

The **Initiatives** are specific work plans that move the goals to completion or to the next phase.

The **Mission Statement** describes the essential reasons for the existence of the organization.

The **Core Values** represent the values upon which the organization bases its decisions.

Vision Statement

Genuine community thrives in Rolesville as we seek to build a place that is focused on walkability, with connections to parks, greenways, and gathering spaces.

Rolesville has a rich history and a genuine community feel that makes our town unique. Neighbors connect with each other at recreation programs and local parks, and they use playgrounds and trails throughout the year. It is a safe place to live, and quality planned communities offer a wide variety of home styles and price choices. The vision for a charming downtown features areas to walk to quaint coffee shops, breweries, and locally owned shops. Several times a year the Town attracts regional visitors to cool annual events, concerts, and festivals. Mixed use land development along the downtown core makes Main Street a genuine destination. All of this is within a short drive to the Capital City – Raleigh.

Key Focus Area

Community Connection – Foster opportunities to build connections and create civic life.

Goal 1: Provide a broad mix of arts, culture, and recreation opportunities with cross-generational appeal

- Initiative 1.1 Assess the role of the Parks and Recreation Advisory Board regarding arts and culture. Determine if members have an interest in expanding into arts and culture or if a new organization is needed.
- Initiative 1.2 Review current programming to evaluate the age ranges of participants. Based upon the results, determine the adjustments that could be implemented with existing facilities and staff.
- Initiative 1.3 Monitor, track, and report the status of the Parks and Recreation Comprehensive Master Plan recommendations.
- Initiative 1.4 Review existing Town and the Chamber of Commerce events. Determine what current events are meaningful and self-sufficient and therefore should continue. Evaluate new events, concerns, and festivals that could be developed in the next two to three years.

Goal 2: Consider opportunities for shared services and best practices with neighboring communities

- Initiative 2.1 Complete the Joint Transit Study and determine implementation strategies with the Town of Wake Forest and Wake County.
- Initiative 2.2 Develop relationships among management staff with counterparts in neighboring communities.
- Initiative 2.3 Install greenway signage that is consistent with neighboring communities to ensure uniform messaging and clear direction.
- Initiative 2.4 Maintain and expand coordination with neighboring communities in regard to police and fire service delivery.

Goal 3: Build coalitions with state, county, and community partners to address regional issues

- Initiative 3.1 Mayor and Town Board to develop relationships with state-level and national-level legislators to ensure the Rolesville agenda is consistently communicated.
- Initiative 3.2 Work with neighboring communities, Wake County, and State agencies to develop mutual positions on regional issues such as watershed, transportation, and broadband.
- Initiative 3.3 Work with Wake County on an expansion of the Town's extra-territorial zoning jurisdiction (ETJ).
- Initiative 3.4 Build upon the Rolesville Chamber of Commerce relationship by continuing an open dialogue and exploring joint projects and activities to support Rolesville businesses.

Goal 4: Create opportunities to recognize the Town's history and diversity

- Initiative 4.1 Understand the functions and benefits of the Wake County Historical Preservation Commission. Explore the formation of a local historic preservation commission.
- Initiative 4.2 Incorporate the local agricultural history into the development of The Farm project.
- Initiative 4.3 Inventory all historic assets in Rolesville, including the Rolesville Historic Society, and determine the Town's role in maintaining those assets.
- Initiative 4.4 Ensure the UDO update recognizes Rolesville's older neighborhoods and how they should be incorporated into future development.

Key Focus Area

Planned Investment – Build community assets to meet growing needs.

Goal 5: Increase efforts to improve the Town's appearance

- Initiative 5.1 Develop a frequent litter sweep program through the use of volunteers.
- Initiative 5.2 Make code enforcement a priority through UDO regulations and the allocation of Town fiscal resources.
- Initiative 5.3 Inventory current recognition programs for beautification and determine if the Town can support or enhance existing programs or create additional programs.
- Initiative 5.4 Begin to establish visual gateways to the Town and create a sense of arrival by developing and implementing gateway standards.

Goal 6: Expand open space and recreational facilities

- Initiative 6.1 Finalize The Farm Master Plan phases and determine the funding strategies for Phase 1.
- Initiative 6.2 Pursue additional parkland in accordance with the Parks and Recreation Comprehensive Master Plan.
- Initiative 6.3 Identify and develop the best options to open a community and recreation center by 2023, including private partnerships.
- Initiative 6.4 Complete the Open Space and Greenway Master Plan and the Mill Bridge Nature Park Master Plan. Explore the acquisition of additional land for Mill Bridge Nature Park.
- Initiative 6.5 Acquire property for a Public Works site and plan a facility that will meet organizational needs.

Goal 7: Grow public safety to address future needs

- Initiative 7.1 Work with the Rolesville Rural Fire Department to determine a five-year plan for additional fire stations and how to possibly transition from a district to a municipal fire department.
- Initiative 7.2 Develop a five-year plan for police services, including facility, equipment, and personnel needs. Identify the resources needed to implement the plan.
- Initiative 7.3 Create opportunities for citizen involvement in public safety through a Police Explorer program and continue to foster established community outreach initiatives.

Goal 8: Develop a plan to build and maintain community infrastructure (stormwater, streets, sidewalks, transit, and greenways)

- Initiative 8.1 Create and adopt a five-year Capital Improvement Plan including funding strategies. Develop a system to track implementation of the CIP.
- Initiative 8.2 Prioritize the full buildout of Granite Falls Boulevard by 2023.
- Initiative 8.3 Identify potential locations for future Town facilities and assess options for property acquisition. Re-assess facility space needs.
- Initiative 8.4 Establish minimum development standards for streets, sidewalks, and greenways.

Key Focus Area

Mindful Growth – Promote development while maintaining a small town character.

Goal 9: Implement the Main Street Vision Plan

- Initiative 9.1 Ensure the UDO update adopts the Main Street Vision Plan implementation strategies.
- Initiative 9.2 Complete the two federal LAPP grant projects on time and within budget.
- Initiative 9.3 Prioritize the Town Center and Catalyst Site projects during the development process and support the projects appropriately.
- Initiative 9.4 Create a Rolesville Main Street Coalition to support the development of Main Street.

Goal 10: Create a diverse mix of commercial, industrial, and residential development

- Initiative 10.1 Based upon the Community Transportation Plan, develop designations and strategies to create the next area of commercial and industrial development adjacent to the 401 Bypass.
- Initiative 10.2 Develop a financial incentive program to entice commercial businesses to locate and stay in Rolesville.
- Initiative 10.3 Monitor, track, and report the status of the Economic Development Strategic Plan recommendations. Renew and refresh the plan, depending upon implementation status.
- Initiative 10.4 Provide regular, bi-monthly reporting to the Town Board regarding economic and community development activities.

Goal 11: Foster a business community that supports entrepreneurship, innovation, and small business development

- Initiative 11.1 Explore the implementation of programs and grants to assist business development such as façade grants and revolving loan programs.
- Initiative 11.2 Develop a Business Retention and Expansion (BRE) program with the Rolesville Chamber of Commerce.
- Initiative 11.3 Support and share information about existing resources and programs such as LaunchRolesville and the Wake Tech Small Business Center.

Goal 12: Develop a unified and coordinated vision for land use that emphasizes diverse housing options and beautification

- Initiative 12.1 Understand what the Wake County Housing Authority and Wake County Housing Affordability & Community Revitalization division have to offer, and explore how the Town can cooperate with them on diversifying housing options.
- Initiative 12.2 Prioritize diverse housing options in the UDO update project. Consider strategies such as density incentives and incentives for low and moderate priced housing.
- Initiative 12.3 Monitor, track, and report the status of the Comprehensive Land Use Plan recommendations.
- Initiative 12.4 Investigate the development and architectural standards of regional communities that have successfully created a community of unique character.

Key Focus Area

Organizational Excellence – Ensure resources are used for the greatest benefit.

Goal 13: Maintain and increase the Town's financial strength

- Initiative 13.1 Decide if the Town will pursue a bond referendum in the fall of 2021 and choose the priority projects to fund.
- Initiative 13.2 Implement financial software to automate manual processes and position the Town to meet future needs.
- Initiative 13.3 Complete a comprehensive user fee study with recommendations for modifications and enhancements to the current schedule of fees and charges.
- Initiative 13.4 Develop a cost recovery policy to assist in maintaining the self-sufficiency of selected programs.

Goal 14: Address organizational staffing needs

- Initiative 14.1 Evaluate staff levels as benchmarked to peer communities. Outline a three to five-year hiring plan.
- Initiative 14.2 Seek alternative methods of job recruitment, including online opportunities, job fairs, and other directed recruitment.
- Initiative 14.3 Research the feasibility of bringing educational resources from organizations such as Rolesville High School and Wake Tech to assist the Town.

Goal 15: Prioritize proactive communication with the community

- Initiative 15.1 Hire a staff person to take primary responsibility for Town communications and citizen engagement. Ensure Town communications are consistent with the communications plan.
- Initiative 15.2 Use advisory boards to obtain more citizen input about issues.
- Initiative 15.3 Develop a customer service survey for 2021.
- Initiative 15.4 Centralize and enhance customer service at Town facilities for walk-in and telephone requests.

Goal 16: Recruit and retain outstanding personnel by creating an innovative culture that values professional development

- Initiative 16.1 Support the organization mission and values by consistently communicating them to employees, including at recruitment and onboarding and during regular performance evaluations.
- Initiative 16.2 Develop and fund a Town-wide training plan. Implement and track progress from the plan.
- Initiative 16.3 Develop and implement an onboarding program that includes an introduction to the organization and the community.
- Initiative 16.4 Explore ways to structure work time to provide proactive planning opportunities during the workday.

In addition to the community-based elements set out previously, the Strategic Plan also includes components that relate to the internal functions of the Town organization:

Mission Statement

To provide the highest quality of service in an efficient, cost-effective, and courteous manner that focuses on a safe, livable, and sustainable community.

Core Values

The Rolesville organization is made up of a diverse group of individuals. We believe we are made stronger through that diversity and our set of Core Values.

We are...

Inclusive – We seek to welcome and actively engage all members of our diverse community. We recognize that all people deserve to be treated with care, concern, and respect.

Collaborative – We work together to achieve our goals. We develop solutions through open communication and teamwork. We support one another and value internal and external partnerships.

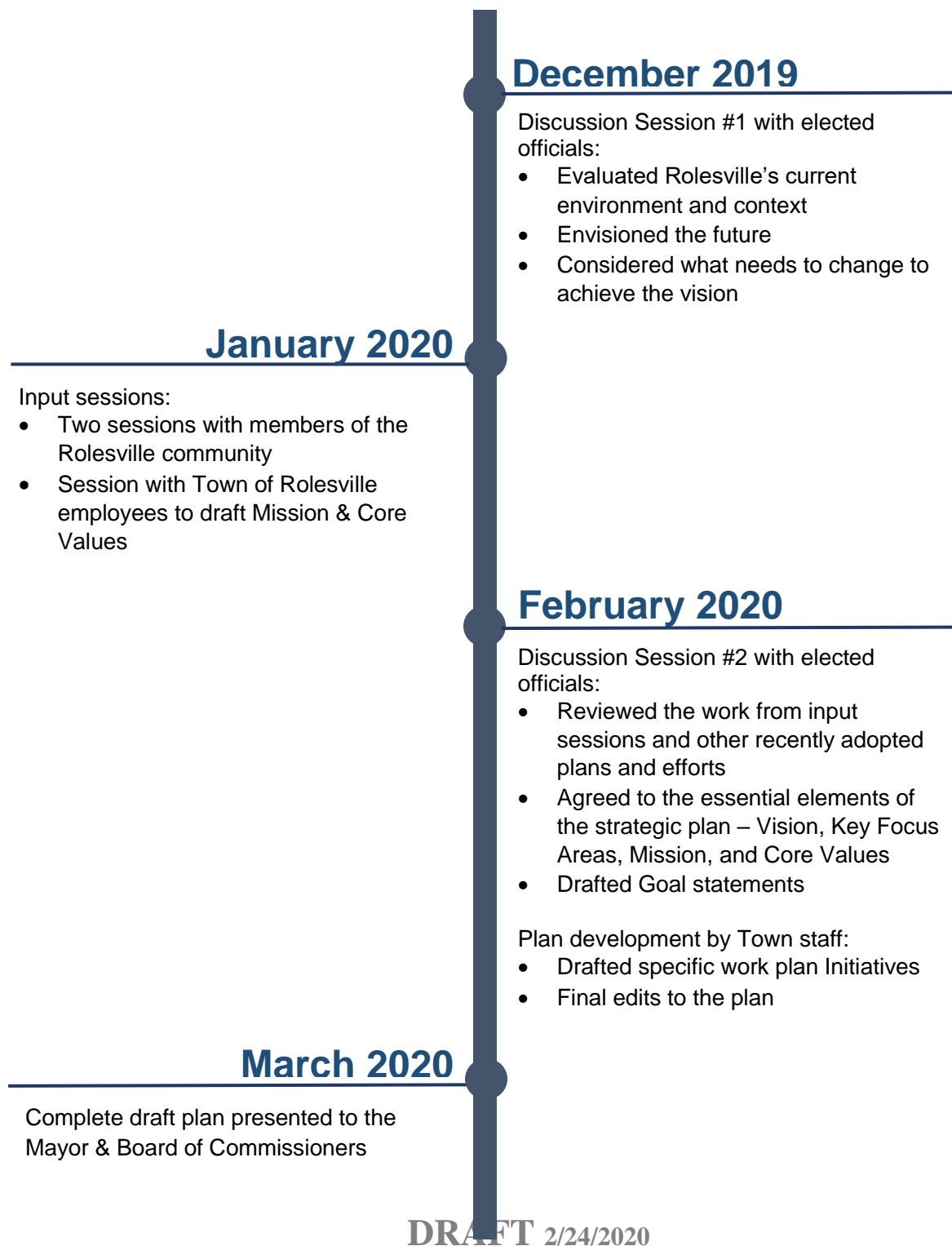
Ethical – We hold ourselves to high professional standards. We value integrity and personal accountability. We seek to be honest and trustworthy.

Transparent – We communicate honestly and responsively through a variety of communication methods. We keep citizens accurately informed and conduct business in an open manner.

Excellent – We consistently strive to do our best work and encourage employee initiative. We create and support an environment of continuous improvement and innovation.

Development Process

The strategic planning process spanned from December 2019 to March 2020, engaging the Rolesville Mayor & Board of Commissioners, Town staff, and members of the Rolesville community. Facilitators with the UNC School of Government's Center for Public Leadership and Governance worked alongside the elected officials and staff to guide the process and produce the final plan. The following timeline provides a description of the major events during the strategic planning process.

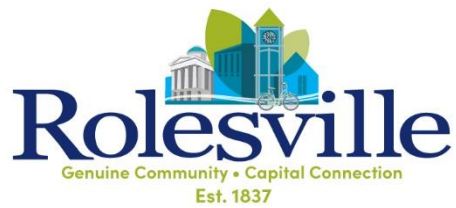


Graphics Partnership

As the strategic plan neared completion, major elements of the plan were shared with the Strategic Communications Division of the UNC School of Government. A graphic design team from this division used the Town of Rolesville's branding guide to develop a flexible brochure that can be presented as an informational flyer or as a poster. The work to develop this brochure was beneficial for both the Town of Rolesville and the UNC School of Government's Center for Public Leadership and Governance (CPLG). The CPLG team desired to use the experience working with the Town of Rolesville to create a graphic template that could be duplicated for future strategic planning work with other communities.

Implementation of the Strategic Plan

Moving forward, the Rolesville Mayor & Board of Commissioners and Town staff are committed to keeping this Strategic Plan alive and to making the vision become a reality. This effort will require effectively communicating the plan, regularly referencing the plan during decision-making, and tracking progress on the completion of its Initiatives. Additionally, Town staff intend to incorporate the Core Values into a new performance evaluation system for employees. These steps will help to embed the Strategic Plan and its guiding vision into the daily work of the Town of Rolesville.



FUTURE TOWN BOARD MEETINGS

March 3, 2020	Photography session for Dept. Heads and Officials beginning at 5:00 pm Town Board Regular Meeting – 7:00 pm
March 17, 2020	Town Board Work Session – 7:00 pm
March 26, 2020	Rolesville Chamber of Commerce Annual Dinner and Awards Banquet
April 7, 2020	Town Board Regular Meeting – 7:00 pm
April 21, 2020	Town Board Work Session – 7:00 pm
May 5, 2020	Town Board Regular Meeting – 7:00 pm
May 6-7, 2020	CityVision 2020
May 19, 2020	Town Board Work Session – 7:00 pm

Future Work Session Topics

- Strategic Plan Final Presentation – K. Arnold/A. Stevens
- Farm Master Plan Final Adoption – J.G. Ferguson/McAdams

Future Regular Meeting Topics

- Carlton Pointe SUP Amendment – D. Johnson
- Chandler's Ridge Development Agreement – D. Johnson